

**MINUTES
TAYLORS FIRE & SEWER DISTRICT
REGULAR MONTHLY MEETING
AUGUST 12, 2014**

The regular monthly meeting of the Board of Commissioners was held at the District Office in the Board Room, 3335 Wade Hampton Blvd., Taylors, South Carolina at 4:30 pm.

BOARD MEMBERS PRESENT

Douglas L. Wavle, Commission Vice Chairman/Secretary
Paul Bowen, Commission Treasurer

STAFF PRESENT

Bobby Baker, Fire Chief	Chris Powell, Construction Crew Leader
James Baker, Fire Marshal	Chris Stamey, Sewer Technician
Samantha Bartow, Director of Sewer Services	
Stephanie Hackler, Bookkeeper	

OTHERS PRESENT:

Jamie Daniel (A.T. LOCKE), Stacey Bevill (Ask and Receive), Scott Taylor (A.T. LOCKE), Kimberly Witherspoon (Haynsworth Sinkler Boyd)

In the absence of Chairman Rea, Vice Chairman/Secretary Wavle called the meeting to order at 4:30 pm.

Vice Chairman/Secretary Wavle presented the minutes from the Regular Scheduled Meeting held on July 8, 2014 at 4:30 pm. Treasurer Bowen made a motion to accept the minutes as written. Vice Chairman/Secretary Wavle seconded the motion. The motion carried unanimously. Vice Chairman/Secretary Wavle presented the minutes from the Special Called Meeting held on July 10, 2014 at 7:30 am. Treasurer Bowen made a motion to accept the minutes as written. Vice Chairman/Secretary Wavle seconded the motion. The motion carried unanimously.

Fire Chief Baker presented a Resolution (Resolution 2014-1) to establish and implement a cost recovery fee. He summarized the nature of the resolution and presented the Board with the attached fee schedule (2014-1 Exhibit A) that was discussed in a previous public hearing held in November 2013. The fee schedule is set by the National Average. The public hearing was published in the newspaper. Vice Chairman/Secretary Wavle asked for clarification on the fee scheduled. He asked if the fees would be charged to the insurance companies of involved parties. Fire Chief Baker stated that was correct. Fire Chief Baker stated that the tax payer's insurance company could refuse to pay the invoice. It would be billed twice and if payment was not remitted, no further collection would take place. Vice Chairman/Secretary Wavle asked for further clarification on the fee schedule. Fire Chief Baker detailed what was included in the charges. Treasurer Bowen made a motion to adopt Resolution 2014-1 to establish and implement a cost recovery fee. Vice Chairman/Secretary Wavle seconded the motion. The motion carried unanimously.

Director Bartow presented a Resolution (Resolution 2014-2) and Petition (2014-2 Exhibit A) to approve the incurring of general obligation debt, the proceeds of which will be used to finance certain improvements in Taylors Fire and Sewer District in Greenville County, South Carolina, and other matters related thereto. Director Bartow summarized the nature of the Resolution and the

Petition. She stated it is not to exceed \$2,000,000. Director Bartow stated that we have to petition Greenville County Council for a public hearing. Director Bartow stated that a Resolution must be adopted in order to approach Greenville County Council. Director Bartow introduced Kimberly Witherspoon with Haynsworth Sinkler Boyd. Director Bartow stated that Ms. Witherspoon would be assisting Mr. Brad Love in presenting this to Greenville County Council. Director Bartow stated that the process will take several weeks and upon approval we will be able to apply for funding in November 2014. Ms. Witherspoon interjected drawing the Boards attention to Article III stating that it is an official intent allowing the District a thirty day look back period to reimburse itself for expenditures made with respect to the project prior to the issuance. Vice Chairman/Secretary Wavle inquired about the increased Sewer User Fee that was approved in a public meeting. Director Bartow stated that Mr. Love has all of the information concerning that increase in order to approach Greenville County Council and the process to implement the fee has already begun. Vice Chairman/Secretary Wavle stated that it is important to note that the Sewer User Fee will only be imposed to those who are connected to the sewer lines and not to those with septic tanks or empty lots. Vice Chairman/Secretary Wavle stated that he has approached several members of Greenville County Council to explain the project. He was asked why we would be raising taxes. Vice Chairman/Secretary Wavle wanted to clarify that the user fee would only be increased for those who use the sewer. He detailed how Taylors Fire and Sewer District receives revenue stating that we do not bill based off consumption. We receive a one-time connection fee, millage, and the user fee. He further stated it is not an increase in taxes. After some discussion, Treasurer Bowen made a motion to adopt Resolution 2014-2 approving the incurring of general obligation debt, the proceeds of which will be used to finance certain improvements in Taylors Fire and Sewer District in Greenville County, South Carolina, and other matters related thereto. Be it resolved by the Taylors Fire and Sewer District Commission, in meeting duly assembled to include petition Exhibit A petition of Taylors Fire and Sewer District Commission to the County Council of Greenville County, South Carolina for a Public hearing pursuant to article 5, chapter 11, title 6, code of laws of South Carolina, 1976, as amended. This is in order to finance the cost of the improvements; the Commission has determined that it is necessary to issue not exceeding \$2,000,000 of general obligation bonds of the District in one or more separate bond issues (such principal amount not to exceed the then-applicable debt limit of the District), and adopted a Resolution on August 12, 2014 to evidence such approval and to authorize a petition to the Council praying that said Council order a public hearing to be held on the question of the issuance of not exceeding \$2,000,000 of general obligation bonds of the District in one or more separate bond issues. Vice Chairman/Secretary Wavle seconded the motion. The motion carried unanimously.

Vice Chairman/Secretary Wavle recognized Director Bartow for the Sewer Reports. Director Bartow stated in the absence of GIS Analyst King, Director Bartow would be presenting the GIS report as written and attached. There was one correction made to GIS Analyst King's report. She reported that the Annual ReWa Sub-district Meeting is to be held on September 22, 2014 however it will be on September 23, 2014. Vice Chairman/Secretary Wavle inquired about Matt Mole. He wanted to know his role in the Cityworks implementation. Director Bartow stated that he is the integrator for Cityworks stating that he "marries" ArcGIS and Cityworks together in order for the two programs to work together and run smoothly. Vice Chairman/Secretary Wavle asked if the software was in use and Director Bartow stated we are live. There were no further questions concerning GIS Analyst King's report.

Director Bartow presented her report as written and attached. She presented the Permit Fees and the Sewer Maintenance Report for the month of July. Director Bartow asked if there were any questions. Vice Chairman/Secretary Wavle asked about the report layout and the figures. Director Bartow stated that the print templates are still a work in progress. Vice Chairman/Secretary Wavle inquired about the difference between a work order and service request. Director Bartow stated that the work order is when they do task work and a service request is work called in by a customer. There being no further questions, Treasurer Bowen moved to accept the Sewer Department Reports as written. Vice Chairman/Secretary Wavle seconded the motion. The motion carried unanimously.

Vice Chairman/Secretary Wavle recognized Fire Chief Baker for the Fire Reports. Fire Chief Baker presented his report as written and attached. Fire Chief Baker recognized Assistant Fire Chief Van Pelt for 33 years of service, Lieutenant Hall for 19 years of service, Firefighter McGill for 5 years of service, Battalion Chief Blackwell for 26 years of service and Firefighter Rollins for 4 years of service. Fire Chief Baker announced that Firefighter Wolfe would be retiring on November 2, 2014 after 30 years of service. Vice Chairman/Secretary Wavle inquired about the Greenville County death reported on the 2014 South Carolina Fire Fatalities report. He wanted to know if the death recorded is the same death that the Fire Department is receiving subpoenas concerning. Fire Chief Baker responded that it was not. The death at McConnell Road is not considered a fire death due to the fact the deceased died prior to the fire. Fire Chief Baker presented the estimate to repair Engine #6 that was damaged on July 19, 2014 while returning from an emergency incident. Vice Chairman/Secretary Wavle asked if the Engine was still in service and Fire Chief Baker confirmed it was still in service. Vice Chairman/Secretary Wavle inquired about the citizen complaint. Fire Chief Baker stated that it was a burn complaint, meaning someone was burning trash and/or leaves and a complaint was called in. If the citizen had not obtained a burn permit, the Fire Department can ticket and/or fine them. Vice Chairman/Secretary Wavle asked for further clarification stating that the citizen complaint meant there was a complaint within the District but not against the District. Fire Chief Baker stated that was correct. Fire Chief Baker asked if there were any questions. There were no further questions.

In the absence of Assistant Fire Chief Van Pelt, Vice Chairman/Secretary Wavle recognized Fire Chief Baker for Assistant Fire Chief's report. Fire Chief Baker presented the report as written and attached. Fire Chief Baker recognized Firefighter Horton. Firefighter Horton was checked off to drive the platform. Fire Chief Baker thanked Operations Coordinator Ables and the Sewer Department for cutting the grass at the training tower. Fire Chief Baker asked if there were any questions. There were none.

Vice Chairman/Secretary Wavle recognized Fire Marshal Baker for his report. Fire Marshal Baker presented his report as written and attached. There being no further questions or comments, Treasurer Bowen made a motion to accept the Fire Department Reports. Vice Chairman/Secretary Wavle seconded the motion. The motion carried unanimously.

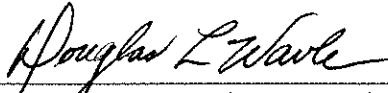
Vice Chairman/Secretary Wavle recognized Mr. Scott Taylor for the Financial Reports. Mr. Taylor reviewed his reports as written and attached. There being no further discussion, Treasurer Bowen moved to accept the Financial Reports as presented. Vice Chairman/Secretary Wavle seconded the motion. The motion carried unanimously.

There was no old business to discuss.

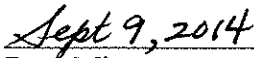
There was no new business to discuss.

Vice Chairman/Secretary Wavle read a letter from Chairman Rea to the Officers and Members of FDNY Hooper Street Station Engine 211 & Ladder 119 who recently lost a fellow firefighter. Lieutenant Gordon Matthew Ambelas was killed in the line of duty. Chairman Rea expressed condolences on behalf of the Officers and Members of Taylors Fire Department.

There being no further business, Treasurer Bowen made a motion to adjourn the meeting. Vice Chairman/Secretary Wavle seconded the motion. The motion carried unanimously and the meeting was adjourned at 5:42 pm.



Commissioner Douglas L. Wavle, Vice Chairman/Secretary



Date Minutes Approved



Commissioner Paul Bowen, Treasurer