

**MINUTES
TAYLORS FIRE & SEWER DISTRICT
SPECIAL CALLED MEETING
MAY 8, 2014**

A special called meeting of the Board of Commissioners was held at the District Office in the Board Room, 3335 Wade Hampton Blvd., Taylors, South Carolina at 12:00 pm.

BOARD MEMBERS PRESENT

Mark A. J. Rea Jr., Commission Chairman
Douglas L. Wavle, Commission Vice Chairman/Secretary
Paul Bowen, Commission Treasurer

STAFF PRESENT

Bobby Baker, Fire Chief
Samantha Bartow, Director of Sewer Services
Stephanie Hackler, Bookkeeper
Alicia Jenkins, Administrative Assistant
Kristien King, GIS Analyst

OTHERS PRESENT:

Jamie Daniel (A.T. LOCKE), Katie Jones (The Greer Citizen), Brad Love (Haynsworth Sinkler Boyd), Scott Taylor (A.T. LOCKE)

The meeting was called to order by Chairman Rea at 12:03 pm.

Chairman Rea recognized Brad Love to present and discuss the financial options available to the Sewer Department in regards to the Mill Hill project. He detailed the process in securing an SRF loan versus a GO Bond. Mr. Love suggested that the District proceed with securing a GO Bond payable solely from our Capital Charges that we impose ourselves. In order to secure this Bond, the Commissioners will need to approach Greenville County Council to get their approval. We would need to stress to them that this Bond would not be funded by a tax increase. Director Bartow updated the Commission Board on the status of the Mill Hill project to date. After a discussion between Mr. Love, Director Bartow, and all three Commissioners, Vice Chairman/Secretary Wavle moved to proceed with the Mill Hill project by seeking funding through the GO Bond pledging by approaching Greenville County Council and that we would use our Capital Charge which is often referred to as our Sewer User Fee to fund this over the next several years. Seconded by Treasurer Bowen, the motion carried unanimously.

Chairman Rea recognized Director Bartow to present and discuss the District's current per diem policy. Director Bartow stated that the current policy allows for \$35.00 per day for per diem. Director Bartow presented a draft copy of the Per Diem Policy being purposed. She provided the Commissioners with documentation of the old policy as well as research to support the new policy being proposed. Director Bartow suggested that the Commission Board adopt the new policy which states that the amount shall be designated by the General Service Administration (GSA) website. Director Bartow stated that the current policy has not been changed since 1991. After a lengthy discussion, Vice Chairman/Secretary Wavle stated that he wanted to oversee the dollars spent in order to make sure the Board was doing a diligent job on behalf of the tax payer as well as see to it that the Employee is taken care of. Vice Chairman/Secretary Wavle moved to accept the Per Diem/Meal Policy presented before them today, with his previous remarks noted. He stated that the policy made sense and that it was reasonable to increase the per diem. Director Bartow noted that with the new policy referring to the website in order to get the current per

diem rate, the Board could avoid having to update the policy again. Seconded by Treasurer Bowen, the motion carried unanimously.

Chairman Rea recognized Fire Chief Baker to present and discuss the current department policy concerning reimbursement of shoes. Currently the District reimburses each employee \$100 per year. Fire Chief Baker, Director Bartow, and the Commission Board had a lengthy discussion concerning the requirements to be imposed in order to receive the shoe benefit. The discussion included steel toe, steel shank, composite safety shoes, tennis shoes, etc. Vice Chairman/Secretary Wavle suggested the proposed policy be amended to state that "safety shoe." Fire Chief Baker suggested that the amendment be specific to state "safety shoe to include toe, shank, etc." Director Bartow stated that the Sewer Department goes by the ANSI (American National Standards Institute) standard. Fire Chief Baker warned that if we are too specific, then the District could be liable for the entire charge on the shoes. Treasurer Bowen made a motion to increase the shoe allowance to \$200 per year for safety shoes. Chairman Rea added to insert "according to the ANSI standard." Vice Chairman/Secretary Wavle seconded the motion as amended. The motion carried unanimously.

Vice Chairman/Secretary Wavle moved to go into Executive Session for discussion of employment, appointment, compensation, promotion, demotion, discipline, or release of an employee and to receive legal advice where the legal advice relates to a pending, threatened, or potential claim or other matters covered by the attorney-client privilege, settlement of legal claims, or the position of the District in other adversary situations involving the assertion against the District agency of a claim. Treasurer Bowen seconded the motion. The motion carried unanimously. They entered into Executive Session at 1:05 pm.

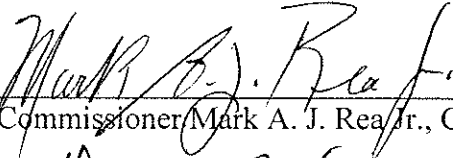
Treasurer Bowen moved, seconded by Chairman Rea (Vice Chairman/Secretary Wavle had to leave the meeting early due to a previous engagement) to exit Executive Session. The motion carried unanimously. They exited Executive Session at 4:40 pm.

No action was taken in Executive Session. Chairman Rea stated that Vice Chairman/Secretary Wavle, due to a previous engagement, is now absent and the quorum is Chairman Rea and Treasurer Bowen.

Chairman Rea stated that he wanted to include in today's official record the recent Supreme Court decision that allows opening prayers at council meetings. The Supreme Court has initiated the fact that it is constitutional. Chairman Rea stated that the way we have been opening our meetings and will continue to do so is constitutional. He stated the document provided by Vice Chairman/Secretary Wavle will be entered into the official record.

Treasurer Bowen moved to direct the Department Heads to move forward with the purchase/conversion of service credit as reviewed and advised by legal counsel based on the years affected in the South Carolina Retirement System for the employees currently working for Taylors Fire & Sewer District that were affected by the cessation of the retirement system in 2001. Seconded by Chairman Rea, the motion carried unanimously.

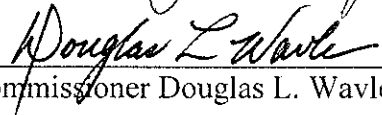
There being no further business, Treasurer Bowen made a motion to adjourn the meeting. Seconded by Chairman Rea in the absence of Vice Chairman/Secretary Wavle, the motion carried unanimously and the meeting was adjourned at 4:44 pm.



Commissioner Mark A. J. Rea, Jr., Chairman

6-19-2014

Date Minutes Approved



Commissioner Douglas L. Wavle, Vice Chairman/Secretary



Commissioner Paul Bowen, Treasurer

