

**MINUTES  
TAYLORS FIRE & SEWER DISTRICT  
REGULAR MONTHLY MEETING  
APRIL 8, 2014**

The regular monthly meeting of the Board of Commissioners was held at the District Office in the Board Room, 3335 Wade Hampton Blvd., Taylors, South Carolina at 4:30 pm.

**BOARD MEMBERS PRESENT**

Mark A.J. Rea Jr., Commission Chairman  
Douglas L. Wavle, Commission Vice Chairman/Secretary  
Paul Bowen, Commission Treasurer

**STAFF PRESENT**

Bobby Baker, Fire Chief  
Bobby Van Pelt, Assistant Fire Chief  
James Baker, Fire Marshal  
William "Red" Ables, Operations Coordinator  
Stephanie Hackler, Bookkeeper

**OTHERS PRESENT:**

Jamie Daniel (A.T. LOCKE), Scott Taylor (A.T. LOCKE)

The meeting was called to order by Chairman Rea at 4:30 pm.

Chairman Rea asked that the minutes be presented. Vice Chairman/Secretary Wavle presented the minutes from the Regular Scheduled Meeting held on March 8, 2014 at 4:30 pm. Vice Chairman/Secretary Wavle made a motion to accept the minutes as written. Treasurer Bowen seconded the motion. The motion carried unanimously.

Chairman Rea recognized Director Bartow for the Sewer Reports. Director Bartow stated in the absence of GIS Analyst King, Director Bartow would be presenting the GIS report as written and attached.

Director Bartow presented her report as written and attached. She presented the Permit Fees, the Workers Compensation Report, and the Sewer Maintenance Report for the month of March. Director Bartow stated that the SRF loan application for the Mill Hill Project was lengthy and detailed and stated that the District's goal was to get back together on May 1, 2014 to see what parts are still needed for the application. Director Bartow asked if there were any further questions, and Vice Chairman/Secretary Wavle questioned what "SRF" stands for. Director Bartow stated that the loan was called the State Revolving Fund loan. Then Vice Chairman/Secretary Wavle questioned why we choose to apply for the SRF loan. Director Bartow stated that the District could not get another bond because the District already had an existing bond. She also stated that the SRF loan was chosen because of its low interest rate and that it would give the District the amount of money it needed for the Mill Hill Project. Director Bartow then asked Bookkeeper Hackler to clarify the financial aspect of the SRF loan, and Bookkeeper Hackler stated that the District needed a specific amount of money to complete the project, and the bank would not offer the amount the District needed, therefore making the SRF loan the only option. Director Bartow asked if there were any more questions, and Vice Chairman/Secretary Wavle questioned the Commissioners' attendance at the Special Purpose District meeting and the GAUCC meeting. Director Bartow stated that the GAUCC meeting was not intended for Commissioners, but was open for them to attend if they

wanted to. With no further questions, Treasurer Bowen moved to accept the Sewer Department Reports as written. Vice Chairman/Secretary Wavle seconded the motion. The motion carried unanimously.

Chairman Rea recognized Assistant Chief Van Pelt for the Fire Reports in the absence of Fire Chief Baker. Assistant Chief Van Pelt presented the report as written and attached. Vice Chairman/Secretary Wavle questioned an item on the Workers Compensation Report. Director Bartow stated that the Workers Compensation claim was from the Sewer Department and was a claim that was still pending. Vice Chairman/Secretary Wavle then questioned when another pending Workers Compensation claim from the Fire Department would be closed. Assistant Chief Van Pelt stated that he had not heard anything further from that particular claim. Assistant Chief Van Pelt stated that the Active Shooter Incidents Training Class he attended was very interesting. Chairman Rea then questioned the dissemination of the information regarding the Active Shooter Incidents Training Class. Assistant Chief Van Pelt stated that he had all of the information to disperse. Assistant Chief Van Pelt recognized the exceptional job that the school nurse did in bringing a child back to life that went into cardiac arrest at Taylors Elementary School. Vice Chairman/Secretary Wavle then discussed with the Board, some concerns he had with the easement documentation and property lines for the brick wall and steps for Fire Station #1. Chairman Rea made a motion to table any discussion with the Attorney for the brick wall and steps for Fire Station #1 based upon the current agreement unless it is actually needed. Without any further discussion of the motion, Treasurer Bowen seconded the motion. The motion was carried unanimously. Treasurer Bowen then made a motion to survey Taylors Fire and Sewer District and Faith Family Church properties to define the actual property lines. Vice Chairman/Secretary Wavle seconded the motion, and the motion was carried unanimously. Assistant Chief Van Pelt asked if there were any questions concerning Fire Chief Baker's Report. There were no further questions.

Assistant Fire Chief Van Pelt presented his report as written and attached. Assistant Fire Chief Van Pelt congratulated C-Shift for their involvement in saving the life of a Taylors Elementary School student. Vice Chairman/Secretary Wavle questioned the replacement of the old windows at Headquarters. Assistant Fire Chief Van Pelt stated that the old windows were fifteen to twenty years old and temperature and closure were a few reasons why they needed to be replaced. Assistant Fire Chief Van Pelt also extended a special thank you to Director Bartow, Operations Coordinator Ables, and the Sewer Department for working on a drain line that needed to be buried. Assistant Fire Chief Van Pelt praised Station #2 for the great job they did at a fire they were in charge of on April 8, 2014.

Fire Marshal Baker presented his report as written and attached. Vice Chairman/Secretary Wavle had some concerns with the Motor Cycle Group at the corner of Reid School Road and St Mark Road in regards to occupancy limits. Fire Marshall Baker stated that he had not been called regarding occupancy limits with the Motor Cycle Group. There being no further questions or comments, Vice Chairman/Secretary Wavle made a motion to accept the Fire Department Reports. Treasurer Bowen seconded the motion. The motion carried unanimously.

Chairman Rea recognized Mr. Scott Taylor for the Financial Reports. Mr. Taylor reviewed his reports as written and attached. There being no further discussion, Vice Chairman/Secretary Wavle moved to accept the Financial Report as presented. Treasurer Bowen seconded the motion. The motion carried unanimously.

Vice Chairman/Secretary Wavle moved to go into Executive Session for discussion of employment, appointment, compensation, promotion, demotion, discipline, or release of an employee and to receive legal advice where the legal advice relates to a pending, threatened, or potential claim or other matters covered by the attorney-client privilege, settlement of legal claims, or the position of the District in other adversary situations involving the assertion against the District agency of a claim. Treasurer Bowen seconded the motion. The motion carried unanimously. They entered into Executive Session at 5:40 pm.

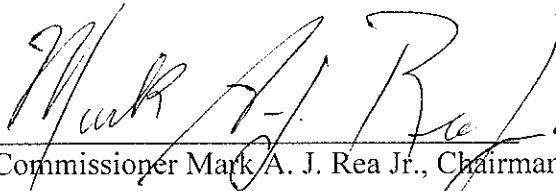
Vice Chairman/Secretary Wavle moved, seconded by Treasurer Bowen to exit Executive Session. The motion carried unanimously. They exited executive session at 7:14 pm.


Vice Chairman/Secretary Wavle made a motion to allow the purchase of a 2014 Honda Pilot XLE 4WD vehicle based on the quotes inquired not to exceed \$26,000 including the trade of the 2010 Ford Crown Victoria. Treasurer Bowen seconded the motion. The motion was carried unanimously.

Chairman Rea asked if there were any further motions. Treasurer Bowen made a motion to allow the Bookkeeper to perform historical and financial research to determine the financial and legal liability to the District concerning personnel matters for conditional input to legal counsel. Vice Chairman/Secretary Wavle seconded the motion. Chairman Rea asked if there were any further discussion on the motion. Vice Chairman/Secretary Wavle stated that the matter be taken seriously as the District seeks legal counsel and act accordingly to the advice it receives. Without any further discussion, the motion was carried unanimously.

Vice Chairman/Secretary Wavle made a motion for the monthly minutes and reports to be shortened by placing references within the written reports. Treasurer Bowen seconded the motion. Without any further discussion, the motion was carried unanimously

There being no further business, Treasurer Bowen made a motion to adjourn. Vice Chairman/Secretary Wavle seconded the motion. The motion carried unanimously and the meeting was adjourned at 7:21 pm.

  
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Commissioner Mark A. J. Rea Jr., Chairman

  
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Commissioner Douglas L. Wavle, Vice Chairman/Secretary

6-19-2014  
Date Minutes Approved

  
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Commissioner Paul Bowen, Treasurer

