

**MINUTES  
TAYLORS FIRE & SEWER DISTRICT  
REGULAR MONTHLY MEETING  
OCTOBER 13, 2015**

The regular monthly meeting of the Board of Commissioners was held at the District Office in the Board Room, 3335 Wade Hampton Blvd., Taylors, South Carolina at 4:31 pm.

**BOARD MEMBERS PRESENT**

Mark A. J. Rea Jr., Commission Chairman  
Douglas L. Wavle, Commission Vice Chairman/Secretary  
Paul Bowen, Commission Treasurer

**STAFF PRESENT**

Samantha Bartow, Director of Sewer Services	Stephanie Hackler, Bookkeeper
Bobby Van Pelt, Assistant Fire Chief	Mitchell Merrell, Cleaning Crew Leader
James Baker, Fire Marshal	Chris Powell, Construction Crew Leader
Gary Cantrell, TV Crew Leader	

**OTHERS PRESENT:**

Jamie Daniel (A.T. LOCKE), Tina Smerdon (A.T. LOCKE), Scott Taylor (A.T. LOCKE),

The meeting was called to order by Chairman Rea at 4:31 pm. Chairman Rea stated that the media outlets who requested notification of this monthly meeting were notified via door posting, email, website, Facebook, and Twitter.

Chairman Rea presented the minutes from the Regular Scheduled Meeting held on September 15, 2015 at 4:30 pm. Treasurer Bowen made a motion to accept the minutes as written. Vice Chairman/Secretary Wavle seconded the motion. The motion carried unanimously.

Chairman Rea recognized Director Bartow for the Sewer Reports. Director Bartow stated in the absence of GIS Analyst King, Director Bartow would be presenting the GIS report as written and attached. She detailed the various projects that GIS Analyst King has been working on as well as summarized the meetings she has attended. Director Bartow asked if there were any questions concerning GIS Analyst King's report. Vice Chairman/Wavle commended GIS Analyst King on her work with SC811/Pups. There were no further questions or comments concerning the GIS report.

Director Bartow presented her report as written and attached. She presented the Permit Fees for the month of September 2015. Director Bartow reviewed the Work Order and Service Request summaries for September 2015. She also stated that she attached the Cost Analysis Summary of the SC811 tickets for September 2015 as requested by Vice Chairman/Secretary Wavle and asked if there were any questions concerning that report. For September, it cost the District \$4,228.71 which equates to approximately \$14.58 a ticket. Director Bartow briefly updated the Board on the Edwards Road Bridge Replacement stating that she has met with ReWa Engineers and SCDOT to discuss the issues they have encountered on the project. Director Bartow announced that she and TV Crew Leader Cantrell have interviewed candidates for the I&I technician position and they have given one candidate a conditional offer pending test results. Director Bartow reported that the straw blower and dump truck caught fire on the right-of-way in Edwards Forest. She thanked A Shift, Battalion Chief Gossett, and Assistant Fire Chief Van Pelt for their quick response. The dump truck repairs have been

made however, she is still accessing the straw blower to see if it can be repaired or needs to be replaced. Director Bartow made the statement that the Sewer Crew called 911 twice during the incident and never got an answer. Chairman Rea stated that while he is glad we have a 911 system, he feels the system is inadequate. He stated that he know they (the 911 system) are doing the best they can but there is room for improvement. Director Bartow reported that the auditors were onsite conducting field work. They were able to obtain the information needed in 4 days. Director Bartow updated the Board on the DHEC Audit. She reported that a Collection System Audit was administered by Matt Raven with SCDHEC however the results are not yet available. Director Bartow announced that Chairman Rea and Treasurer Bowen will be attending the SPD Conference in Myrtle Beach. Director Bartow reported that we will be working with Cityworks to look at a demo of the PLL module. This module will be to incorporate Sewer Tap Permits into our program. Vice Chairman/Secretary Wavle asked what "PLL" stood for and Director Bartow replied "Permitting, Licensing, Land". Director Bartow asked if there were any questions. Chairman Rea addressed Vice Chairman/Secretary Wavle acknowledging the concerns that Vice Chairman/Secretary Wavle had raised in the previous meeting concerning the upcoming SPD Conference. Chairman Rea stated that he would be addressing the SPD Conference Board concerning the repetitive classes on the agenda and will suggest fresh topics be presented next year. There being none, Treasurer Bowen made a motion to accept the Sewer Department Reports as written. Vice Chairman/Secretary Wavle seconded the motion. The motion carried unanimously.

Chairman Rea recognized Assistant Fire Chief Van Pelt in the absence of Fire Chief Baker for the Fire Reports. Assistant Fire Chief Van Pelt presented Fire Chief Baker's report as written and attached. Assistant Fire Chief Van Pelt announced that Lieutenant Hall retired on September 30, 2015. He then recognized Firefighter Myers for 8 years of service, Firefighter Longino for 4 years of service, Firefighter Bezzubets for 1 year of service, Firefighter Hensley for 9 years of service and firefighter Watson for 10 years of service. Assistant Fire Chief Van Pelt continued with Fire Chief Baker's report. He reported that due to Lieutenant Hall's retirement, there is a Lieutenant's position available. One of the Sergeant's will be promoted to the Lieutenant position thus leaving a Sergeant's position available to any Class/Level 4 Firefighter. He also announced that the Chaplain for Taylors Fire & Sewer District, Gary Rogers, has moved to become the Pastor of a church in Gaffney, South Carolina. Fire Chief Baker along with Director Bartow and Assistant Fire Chief Van Pelt met with a gentlemen that is interested in becoming the new Chaplain. Chairman Rea asked if the name of the prospective Chaplain could be released. Director Bartow stated that an offer has not been made, therefore it would be inappropriate to release the name at this time. Assistant Fire Chief Van Pelt reported to the Board on Fire Chief Baker's behalf that Taylors Fire Department donated both of the fire departments old thermal imaging cameras to River Falls Fire Department located in Marietta, South Carolina and to Crosswell Fire Department located in Easley, South Carolina. He then summarized the Incident Response and Fire Fatalities Reports for the month of September 2015. Assistant Fire Chief Van Pelt asked if there were any questions. There were no questions.

Chairman Rea recognized Assistant Fire Chief Van Pelt for his report. Assistant Fire Chief Van Pelt presented his report as written and attached. He reviewed the training, meetings, and Fire Investigations for the month of September 2015. Assistant Fire Chief Van Pelt reported on the damage caused by the storm that hit the area. Assistant Fire Chief Van Pelt stated that on October 3<sup>rd</sup> and 4<sup>th</sup>, he worked in the Greenville County EOC (Emergency Operations Center). He reported that swift water teams were sent to Columbia, SC as well as tankers to the area to help keep water supplies

available to the hospitals and fire departments. Taylors Fire Department sent 3 firefighters to Columbia and Charleston for assistance. Lieutenant Burgess (member of the state USAR team and state Helo team) went to Columbia where he flew several missions and was involved in many water rescues. Lieutenant Johnson (member of the state USAR team) was sent to Charleston where he was involved in numerous water rescues. Sergeant Jennings (member of the Greenville ERT) was sent to Columbia where he also assisted in several water rescues. Taylors Fire Department kept firefighters ready and on alert for our area as well. There were three strike teams throughout the county. Taylors Fire Department was the backup to the central and northern strike teams. Vice Chairman/Secretary Wavle asked if Taylors Fire Department sent an Engine as well as firefighters to Columbia, SC. Assistant Fire Chief Van Pelt responded that Greenville City supplied the Engine and we dispatched 3 firefighters. Assistant Fire Chief Van Pelt stated that he felt proud to have the personnel available to respond at the state level. Assistant Fire Chief Van Pelt stated that Taylors Fire Department sent firefighters to cover North Greenville Fire Stations during the death of Lieutenant Jordan Howard. Assistant Fire Chief Van Pelt asked if there were any questions. There were no questions.

Chairman Rea recognized Fire Marshal Baker for his report. Fire Marshal Baker presented his report as written and attached. He reviewed the inspections, training/meetings, and fire prevention measures for the month of September 2015. Taylors Fire Department assisted 3 families with providing and/or installing 5 smoke alarms during the month of September. Fire Marshal Baker stated that with October being Fire Prevention Month, there are multiple events scheduled over the next few weeks. Vice Chairman/Secretary Wavle asked how many participants there are in the explorer program. Fire Marshal Baker responded that there are 4 active explorers at this time. There being no questions or comments, Vice Chairman/Secretary Wavle made a motion to accept the Fire Department Reports as written. Treasurer Bowen seconded the motion. The motion carried unanimously.

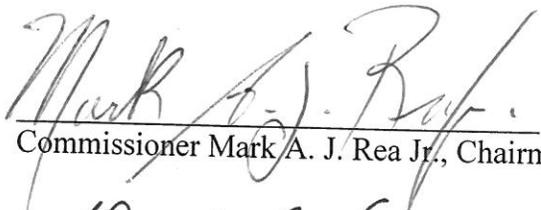
Chairman Rea recognized Mr. Scott Taylor for the Financial Reports. Mr. Taylor took a moment to update the Board on GASB 68, Accounting and Financial Reporting for Pensions, and how it will affect the District. Mr. Taylor explained that the impact of this standard is required to be included in the financial statement effective June 30, 2015. He stated that this accounting standard requires entities participating in pension plans run by state governments to record a pro-rata share of the plan's net pension liability on their financial statements. The application of this standard has reduced the Net Position and the Unrestricted Net Position of the District by \$4,011,484. Mr. Taylor then reviewed the Financial Reports as written and attached. Mr. Taylor presented a letter from Scott Case with the County of Greenville. The letter is attached. It detailed the fact that the Taylors Fire and Sewer District reassessed tax base decreased from the prior year prompting the County to adjust our millage accordingly. Vice Chairman/Secretary Wavle stated that the reassess value on his house went up significantly causing a rise in his property taxes. Vice Chairman/Secretary Wavle commented that his private insurance company was glad to hear about the Class 1 ISO rating and that it would result in lower insurance rates. Mr. Taylor asked if there were any questions. There were none. There being no further discussion, Treasurer Bowen moved to accept the Financial Reports as presented. Vice Chairman/Secretary Wavle seconded the motion. The motion carried unanimously.

There was no old business to discuss.

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Chairman Rea asked if there were any announcements. Chairman Rea stated that in light of the numerous projects that are going on in the Sewer Department, he wanted to recognize the staff for a job well done on handling the stress associated with the work load. Director Bartow stated that there is one subdivision that has been turned down 4 times by the County. She stated that it may be helpful for the Board to get involved.

There being no further business, Treasurer Bowen made a motion to adjourn the meeting. Vice Chairman/Secretary Wavle seconded the motion. The motion carried unanimously and the meeting was adjourned at 5:22 pm.

  
Commissioner Mark A. J. Rea Jr., Chairman

11-10-2015   
Date Minutes Approved

  
Commissioner Douglas L. Wavle, Vice Chairman/Secretary

  
Commissioner Paul Bowen, Treasurer