

**MINUTES  
TAYLORS FIRE & SEWER DISTRICT  
REGULAR MONTHLY MEETING  
OCTOBER 14, 2014**

The regular monthly meeting of the Board of Commissioners was held at the District Office in the Board Room, 3335 Wade Hampton Blvd., Taylors, South Carolina at 4:30 pm.

**BOARD MEMBERS PRESENT**

Douglas L. Wavle, Commission Vice Chairman/Secretary  
Paul Bowen, Commission Treasurer

**STAFF PRESENT**

Bobby Baker, Fire Chief  
Bobby Van Pelt, Assistant Fire Chief  
James Baker, Fire Marshal  
Samantha Bartow, Director of Sewer Services  
Stephanie Hackler, Bookkeeper

**OTHERS PRESENT:**

Jamie Daniel (A.T. LOCKE), Scott Taylor (A.T. LOCKE)

In the absence of Chairman Rea, Vice Chairman/Secretary Wavle called the meeting to order at 4:35 pm.

Vice Chairman/Secretary Wavle presented the minutes from the Regular Scheduled Meeting held on September 9, 2014 at 4:30 pm. Treasurer Bowen made a motion to accept the minutes as written. Vice Chairman/Secretary Wavle seconded the motion. The motion carried unanimously.

Vice Chairman/Secretary Wavle recognized Director Bartow for the Sewer Reports. Director Bartow stated in the absence of GIS Analyst King, Director Bartow would be presenting the GIS Report as written and attached. There were no further questions concerning GIS Analyst King's report.

Director Bartow presented her report as written and attached. She presented the Permit Fees and the Sewer Maintenance Report for the month of September. Director Bartow discussed the new format of the Maintenance Report. She explained that the report was a summary of work orders and service requests completed since July 1, 2014. She stated the report was still a work in progress. Director Bartow stated that the November meeting that is scheduled for November 11, 2014, needs to be rescheduled due to Veteran's Day Holiday. Director Bartow stated that the auditors will be presenting their findings at this meeting and they are available either November 13, 2014 or November 17, 2014. Vice Chairman/Secretary Wavle made a motion to reschedule the November meeting to November 13, 2014 at 4:30 pm. Seconded by Treasurer Bowen, the motion carried unanimously. Vice Chairman/Secretary Wavle asked if the public needed to be notified of meeting concerning the audit findings. Bookkeeper Hackler responded that the Audit Presentation will be listed on the Agenda and the Agenda will be supplied to all the local media outlets. Director Bartow asked if there were any questions. Treasurer Bowen made a motion to accept the Sewer Department Reports as written. Vice Chairman/Secretary Wavle seconded the motion. The motion carried unanimously.

Vice Chairman/Secretary Wavle recognized Fire Chief Baker for the Fire Reports. Fire Chief Baker presented his report as written and attached. Fire Chief Baker recognized Firefighter Myers for 7 years of service, Firefighter Longino for 3 years of service, Firefighter Hensley for 8 year of service, and Firefighter Watson for 9 years of service. Fire Chief Baker announced that there were four new firefighters hired. Zachary Silvermail was assigned to A-Shift, Jason Shuler was assigned to B-Shift, Matthew Green was assigned to C-Shift and Jordan Bailey was assigned to C-Shift. Fire Chief Baker summarized the Incident Response and Fire Fatalities Reports. Fire Chief Baker asked if there were any questions. There were no further questions. Fire Chief Baker mentioned one item that was not in his report. He stated that in a previous meeting, the Board had voted to allow old Engine #4 to be used for community service projects and in parades. Converting the truck has proved time consuming and expensive. Fire Chief Baker stated he no longer feels the project is a viable option for Engine #4. He suggested that the Board allow old Engine #4 to be used in training exercises at the training tower. There was some discussion as to the logistics of why it was no longer feasible to use the truck for public relations. There was also discussion about the donations that were made to convert the truck. Treasurer Bowen made a motion to allow the Fire Department to use old Engine #4 as a training tool at the training tower instead of in parades and at community events and he directed the office staff to contact anyone who made a donation to the cause and offer them a refund or the option to redirect their donation to fire prevention. Chairman/Secretary Wavle seconded the motion. The motion carried unanimously.

Fire Chief Baker recognized Assistant Fire Chief Van Pelt for his report. Assistant Fire Chief Van Pelt presented the report as written and attached. Assistant Fire Chief Van Pelt recognized Fire Chief Baker, Firefighter McAntyre and Firefighter Loveridge for passing their Fire Instructor 1 Course. He recognized Firefighter Rollins for getting checked off to operate the Platform. Assistant Fire Chief Van Pelt reviewed the training attended during September as well as the upcoming training that will be offered in the coming months. He reviewed the meetings he attended as well as the fire investigations for the September. Assistant Fire Chief Van Pelt recognized B-Shift for another cardiac arrest save. Assistant Fire Chief Van Pelt thanked Director Bartow and Fire Chief Baker for allowing the Department to hold training in the Board Room. Assistant Fire Chief Van Pelt stated that the retirement party for Firefighter Wolfe will be held at Taylors First Baptist on October 25, 2014 at 4:00 pm. Vice Chairman/Secretary Wavle inquired about the Leadership Series 1, 2, & 3 and if the series is taken in numerical order. Assistant Fire Chief Van Pelt responded that you could take the classes in any order however typically Leadership Series 2 is taken first. There were no further questions.

Fire Chief Baker recognized Fire Marshal Baker for his report. Fire Marshal Baker presented his report as written and attached. He reviewed the inspections, training/meetings, and fire prevention measures for the month of September. Fire Marshal Baker thanked Director Bartow, Bookkeeper Hackler, and Administrative Assistant Shehan for their help with the smoke alarm blitz in preparing the door hanger. He also recognized Stacey Lemmond (Ask and Receive) for a job well done in updating and maintaining the fire prevention information on the Fire Department website. There being no further questions or comments, Vice Chairman/Secretary Wavle made a motion to accept the Fire Department Reports. Treasurer Bowen seconded the motion. The motion carried unanimously.

Treasurer Bowen made a motion to approve Resolution 2014-3 stating that the Commission hereby authorizes the District's Director of Sewer Services to complete, and the Chairman of the Commission to execute and submit an application to the State Authority for a loan from the Fund in an amount not exceeding \$2,000,000 to finance the costs of making various sewer line and sewer main rehabilitation, replacement and improvement projects throughout the District, specifically including, but not limited to, improvements to sewer lines located in the Mill Village Area of the District. Vice Chairman/Secretary Wavle seconded the motion. The motion carried unanimously.

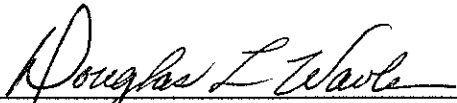
Vice Chairman/Secretary Wavle recognized Mr. Scott Taylor for the Financial Reports. Mr. Taylor reviewed his reports as written and attached. Mr. Taylor stated that the audit is very close to being complete. It is going through the final audit review. There being no further discussion, Treasurer Bowen moved to accept the Financial Reports as presented. Vice Chairman/Secretary Wavle seconded the motion. The motion carried unanimously

There was no old business to discuss.

There was no new business to discuss.

Director Bartow announced that the Special Purpose District meeting would be held on November 23, 2014. Vice Chairman/Secretary Wavle stated that the State SPD educational conference starts this Thursday and goes through Sunday at Kingston Plantation in Myrtle Beach. He stated that all three Commissioners would be in attendance.

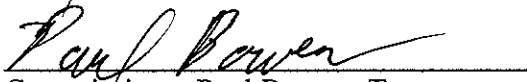
There being no further business, Treasurer Bowen made a motion to adjourn the meeting. Vice Chairman/Secretary Wavle seconded the motion. The motion carried unanimously and the meeting was adjourned at 5:32 pm.



Commissioner Douglas L. Wavle, Vice Chairman/Secretary

11-13-2014

Date Minutes Approved



Commissioner Paul Bowen, Treasurer

