

**MINUTES**  
**TAYLORS FIRE & SEWER DISTRICT**  
**REGULAR MONTHLY MEETING**  
**January 13, 2015**

The regular monthly meeting of the Board of Commissioners was held at the District Office in the Board Room, 3335 Wade Hampton Blvd., Taylors, South Carolina at 4:30 pm.

**BOARD MEMBERS PRESENT**

Mark A. J. Rea Jr., Commission Chairman  
Douglas L. Wavle, Commission Vice Chairman/Secretary  
Paul Bowen, Commission Treasurer

**STAFF PRESENT**

Bobby Van Pelt, Assistant Fire Chief  
James Baker, Fire Marshal  
Samantha Bartow, Director of Sewer Services  
William "Red" Ables, Operations Coordinator  
Alicia Jenkins, Administrative Assistant

**OTHERS PRESENT:**

Jamie Daniel (A.T. LOCKE), Scott Taylor (A.T. LOCKE), Stacey Bevill (Ask and Receive)

Chairman Rea called the meeting to order at 4:35 pm.

Chairman Rea presented the minutes from the Regular Scheduled Meeting held on November 13, 2014 at 4:30 pm. Vice Chairman/Secretary Wavle made a motion to accept the minutes as written. Treasurer Bowen seconded the motion. The motion carried unanimously.

Chairman Rea recognized Director Bartow for the Sewer Reports. Director Bartow stated in the absence of GIS Analyst King, Director Bartow would be presenting the GIS report as written and attached. There were no questions concerning GIS Analyst King's report.

Director Bartow presented her report as written and attached. She presented the Permit Fees and the Sewer Maintenance Report for the months of November and December. Director Bartow discussed the new format of the Maintenance Report. She explained that the report was a summary of work orders and service requests completed since July 1, 2014. She also stated that with the new format of the Maintenance Report, the report is more detailed than past reports. Director Bartow asked if there were any questions. Chairman Rea questioned the water line problem on the Service Request Report. Director Bartow stated that there was a service request that came in regarding a water line after the District Office's normal operating hours that the Fire Department took. She also stated that the request was classified as a water line problem due to the subject matter of the request. With no further questions, Treasurer Bowen made a motion to accept the Sewer Department Reports as written. Vice Chairman/Secretary Wavle seconded the motion. The motion carried unanimously.

In the absence of Fire Chief Baker, Chairman Rea recognized Assistant Fire Chief Van Pelt for the Fire Reports. Assistant Fire Chief Van Pelt presented Fire Chief Baker's report as written and attached. Assistant Fire Chief Van Pelt announced the resignation of Caleb Watson on December

19, 2014. Assistant Fire Chief Van Pelt recognized Lieutenant Johnson for 15 years of service, Lieutenant Sullivan for 18 years of service, Lieutenant Bagwell for 18 years of service, Lieutenant Burgess for 13 years of service, Battalion Chief Gossett for 22 years of service, Battalion Chief Reed for 24 years of service, and Firefighter Condrey for 9 years of service. Assistant Fire Chief Van Pelt briefed the Board on the Greenville County Wide P-25 Radio System comprehensive study and its concepts, considerations, and development for Phase-2. Assistant Fire Chief Van Pelt summarized the Incident Response and Fire Fatalities Reports. Assistant Fire Chief Van Pelt asked if there were any questions. There were no questions.

Assistant Fire Chief Van Pelt presented his report as written and attached. Assistant Fire Chief Van Pelt thanked A, B, and C Shifts for their hard work with the Maintenance Shop Project at the Fire Department. Assistant Fire Chief Van Pelt reviewed the training attended during the months of November and December, as well as the upcoming training that will be offered in the coming months. He reviewed the meetings he attended as well as the fire investigations for November and December. Assistant Fire Chief Van Pelt announced that Battalion Chief Blackwell and Lieutenant Buckhout passed their Fire Officer II Class. Assistant Fire Chief Van Pelt thanked Green Valley Country Club for their donation of Christmas toys. Assistant Fire Chief Van Pelt read a thank you letter from Jay Potter, a former Greenville County EMS paramedic who spent many shifts at the Taylors Fire Department Headquarters. Jay Potter thanked the Fire Department for the flawless CPR they performed on a cardiac arrest patient at the Parkview Condominiums on December 24, 2014. There were no questions.

Chairman Rea recognized Fire Marshal Baker for his report. Fire Marshal Baker presented his report as written and attached. He reviewed the inspections, training/meetings, and fire prevention measures for the months of November and December. Fire Marshal Baker thanked all the staff of Taylors Fire and Sewer District, as well as local businesses for their assistance in aiding donations and Christmas gift for needy families in the District. Fire Marshal Baker also thanked Stacey Bevill for updating the Fire Prevention Safety Tips on the Taylors Fire Department website. Vice Chairman/Secretary Wavle stated that he has never seen a complaint listed on Fire Marshal Baker's Report before. Vice Chairman/Secretary Wavle then questioned Fire Marshal Baker on what draws a complaint. Fire Marshal Baker explained that the particular complaint that Vice Chairman/Secretary Wavle was referring to was a citizen complaint on some electrical issues and that he had to make sure those electrical issues were repaired properly. Fire Marshal Baker also stated that if a citizen had any fire safety concerns, they could call the Fire Marshal and report a complaint and he would go and investigate the complaint. There being no further questions or comments, Vice Chairman/Secretary Wavle made a motion to accept the Fire Department Reports as written. Treasurer Bowen seconded the motion. The motion carried unanimously.

Chairman Rea recognized Mr. Scott Taylor for the Financial Reports. Mr. Taylor reviewed his reports as written and attached. Vice Chairman/Secretary Wavle questioned when the District would receive the accounts receivable funds due from the County Government for both the Fire and Sewer Department. Scott Taylor stated that the funds should come in within the next two weeks. There being no further discussion, Vice Chairman/Secretary Wavle moved to accept the Financial Reports as presented. Treasurer Bowen seconded the motion. The motion carried unanimously.

There was no old business to discuss.

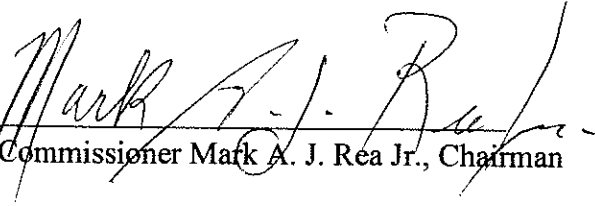
Chairman Rea asked if the Fire Department was reapplying for the Fire Grant that was not received last year. Assistant Fire Chief Van Pelt stated yes; the Fire Department was reapplying for that particular loan again this year.

Vice Chairman/Secretary Wavle commented that the Sewer Department needs to meet with Renewable Water Resources as soon as possible to discuss the futures of Renewable Water Resources and the Taylors Sewer Department, as well as Taylors Fire and Sewer District's relationship and cooperation with Renewable Water Resources. Director Bartow stated that Renewable Water Resources has requested a meeting and then asked the Board if they wanted to be in the meeting with Renewable Water Resources. Director Bartow stated that if the Commissioners did want to meet with Renewable Water Resources, then she would have to schedule a special called meeting so that all Commissioners could be present. Director Bartow also stated that Renewable Water Resources stated they are willing to come to Taylors Fire and Sewer District to meet. Chairman Rea suggested that Renewable Water Resources meet at the District Office. Vice Chairman/Secretary Wavle stated that an Executive Session be held at that special called meeting to discuss matters that are not yet meant to be public. Director Bartow commented that Renewable Water Resources had originally requested to meet in December 2014, but due to conflicting schedules, she informed Renewable Water Resources that the Sewer Department could not meet with them until January 2015. Director Bartow then stated that she was informed by Renewable Water Resources that if they were to meet at Taylors Fire and Sewer District, they would have to schedule a meeting closer to the end of January 2015. Director Bartow stated that she has not submitted any dates to Renewable Water Resources, but would notify the Board when the meeting is scheduled and that specific topics that are not yet meant to be public will be stressed to Renewable Water Resources in that meeting.

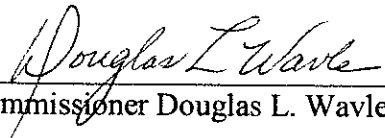
Director Bartow thanked Jamie Daniel with A.T. Lock for stepping in when Bookkeeper Hackler was out for surgery.

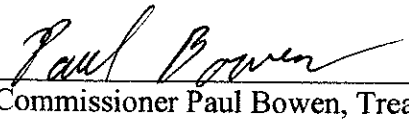
Vice Chairman/Secretary Wavle thanked Administrative Assistant Jenkins for attending the Commission Meeting and taking the minutes.

There being no further business, Treasurer Bowen made a motion to adjourn the meeting. Vice Chairman/Secretary Wavle seconded the motion. The motion carried unanimously and the meeting was adjourned at 5:35pm.

  
Commissioner Mark A. J. Rea Jr., Chairman

Feb. 10, 2015  
Date Minutes Approved

  
Commissioner Douglas L. Wavle, Vice Chairman/Secretary

  
Commissioner Paul Bowen, Treasurer