

**MINUTES
TAYLORS FIRE & SEWER DISTRICT
SPECIAL CALLED MEETING
FEBRUARY 19, 2015**

A special called meeting of the Board of Commissioners was held at the District Office in the Board Room, 3335 Wade Hampton Blvd., Taylors, South Carolina at 1:00 pm.

BOARD MEMBERS PRESENT

Mark A. J. Rea Jr., Commission Chairman
Douglas L. Wavle, Commission Vice Chairman/Secretary
Paul Bowen, Commission Treasurer

STAFF PRESENT

Bobby Baker, Fire Chief	Violet Shehan, Administrative Assistant
Samantha Bartow, Director of Sewer Services	Alicia Jenkins, Administrative Assistant
William "Red" Ables, Operations Coordinator	Gary Cantrell, TV Crew Leader
Stephanie Hackler, Bookkeeper	Mike Jones, I & I Technician
Kristien King, GIS Analyst	Mike Green, I & I Technician

OTHERS PRESENT:

Richard Pace (WRW), Ray Orvin (Renewable Water Resources), Gary Gilliam (Renewable Water Resources), Stacey Flax (Renewable Water Resources), Angie Davis, (Renewable Water Resources), Greg Wright, (Renewable Water Resources), Ryan Philmon, (Renewable Water Resources)

The meeting was called to order by Chairman Rea at 1:05 pm.

Chairman Rea recognized Director Bartow to begin an overview of the Work Plan Follow Up from September 25, 2014. Director Bartow presented the Sewer Service Evaluation/TV and Cleaning Timeline from the 2014 Annual Report which outlines the areas within the District that will be worked on/completed through fiscal year 2021. Chairman Rea introduced Mr. Ray Orvin, Executive Director with Renewable Water Resources. Mr. Orvin thanked the Board for their time. Mr. Orvin then held a brief discussion on inflow and infiltration (I& I) and the importance of addressing I & I issues to eliminate sanitary sewer overflows and its effect on overall growth. He then introduced his staff and expressed his concern for how Renewable Water Resources can assist and accommodate Taylors with getting its Work Plan completed in the specified time frame as outlined in the 2014 Annual Report. Chairman Rea asked Mr. Orvin if there were any questions regarding Taylors' five year plan. Mr. Orvin stated that the issues are being addressed, but the key is to get as much I & I out of trunk lines so that every time a question of capacity arises, there will be no question of capacity; we will have the capacity to tie those on that are requesting to tie on. Mr. Orvin stated that Renewable Water Resources is currently working on an approach to facilitate the flows and tackle the issue of I & I in problematic overflow areas. He then diverted to Mr. Wright, Engineering Manager, who briefly discussed an approach to remove enough wet weather that will be equivalent to the amount of new development that is being requested. Mr. Philmon, Engineer and Mr. Wright then briefly discussed their capital

improvements for the Taylors area. Mr. Orvin then asked if there were any questions regarding Renewable Water Resources' plans. Chairman Rea asked Mr. Orvin if the District's Work Plan was sufficient and what specific things need to be addressed. He stated that he would like to see more effort put into Taylors being able to give more qualification of the amount of I & I taken out and staying within the fifteen year time frame that is in the Work Plan. Mr. Orvin also commented that Taylors' funding looked good. Chairman Rea commented that he would like to keep everything on top of the table where it is transparent. Mr. Orvin then asked Stacey Flax, Customer Service/Contract Manager and Mr. Wright if there was anything in the Taylors reporting structure that would be valuable that is not there, or that need to be reformed. Mr. Wright stated that he would like to see where Taylors is rehabilitating, and where Taylors is putting money to fix infrastructure problems. Director Bartow stated that the new work order management system will better help Taylors keep track of such things where Taylors could not do so in the past. Director Bartow stated that the integration of previous data and the current data that is already in the work order management system would take a year or two. Mr. Orvin stated that there is a white page report on the Renewable Water Resources' website and he would like for Director Bartow and the Board to read and give their feedback. Chairman Rea stated that he trusted the opinions of Director Bartow and Operations Coordinator Ables and would have them review the report and get back to Renewable Water Resources with any concerns they may have. Chairman Rea then commented on the number of large undeveloped lots in the Taylors area and that the goal is to develop these properties and be sure that Taylors reaps the benefits. Mr. Orvin stated that Taylors is in the first batch of Renewable Water Resources' plant basin studies and that hopefully that will answer any questions that Taylors has that relates to capacity. With no further question or comments Chairman Rea then moved to the next agenda item.

Chairman Rea recognized Director Bartow for the line in question in the Taylors Road (Mares Head) Subdivision Connection. Mr. Orvin then held a lengthy discussion on his concern over the line in question being used as a collector line for Taylors rather than a trunk line for Renewable Water Resources. Mr. Orvin stated that Renewable Water Resources would bring the line up to standards and allow Taylors to take it over and do what they see fit with it. Director Bartow then diverted to TV Crew Leader Cantrell, who gave a short briefing on his findings on the line in question. Director Bartow added that Taylors has reviewed the TV data, as well as the pipe graphics, and has sent an email to Renewable Water Resources for additional information that Taylors has not yet received. Mr. Orvin stated that this area was a part of Renewable Water Resources' rehabilitation plan for the year. Mr. Wright then stated that these issues can and will be addressed by Renewable Water Resources. Mr. Philmon then stated that he was going to get with the Collection System Department and get that additional data to Director Bartow. Mr. Orvin asked Mr. Philmon what was the schedule for repairs on the line in question. Mr. Philmon stated that work would begin on the line in question in early summer of 2015. Mr. Orvin then held a brief discussion regarding his opinion on how to serve the proposed Mares Head Subdivision. Vice Chairman/Secretary Wavle commented on his concerns with the land locked area and how they would gain access to sewer. Director Bartow stated that she had talked with the developer of the proposed subdivision and as of November 2014 he attempted to gain right-of-way agreements he needed, and did not succeed. Chairman Rea requested ownership information on properties in question in regards to the proposed Mares Head Subdivision. Director Bartow then briefly explained the attached map in the packet that showed possible development. Vice Chairman/Secretary Wavle then asked the Board if they are receptive to

receive the line in question if Renewable Water Resources rehabilitates the line. Treasurer Bowen made a motion to postpone the acceptance of the line in question until the information requested from Renewable Water Resources is received and is to the satisfaction of the Taylors Sewer Department. Vice Chairman/Secretary Wavle seconded the motion. The motion carried unanimously.

Chairman Rea then recognized the next item on the agenda. Director Bartow gave a brief overview of the annexation of the Hartwood Lake Subdivision into Greer and how they plan to tie on to sewer through many parcels in the Taylors District. Chairman Rea commented on how Greer has not kept information regarding this annexation on top of the table and how this angers him. Vice Chairman/Secretary Wavle commented that he was upset with how Greer CPW is planning to run a sewer line into the industrial part of the Taylors Mill area. Mr. Orvin and the Board held a lengthy discussion on the how Greer CPW annexes parcels of land. Mr. Orvin then briefly discussed Greer CPW's request to tie in and the amount of capacity that Renewable Water Resources would accept along with Renewable Water Resources' recommendation on how Greer CPW should tie in. Chairman Rea requested information regarding right-of-ways for the Hartwood Lake Subdivision from Greer CPW. Chairman Rea asked if there were any questions concerning the Hartwood Lake Subdivision. Mr. Orvin stated to Director Bartow that he would like to know what she found out regarding the right-of-ways for the Hartwood Lake Subdivision. With no further question or concerns, Chairman Rea moved to the next agenda item.

Director Bartow recognized Engineer Richard Pace to discuss the Mill Hill Project. Mr. Pace stated that currently all homes in the Mill area have lines that are behind the homes with the exception of a mobile home park. There are mobile homes that are over the top of sewer lines. Mr. Pace stated that the plan is to move all public lines to the street. He stated that there is an aerial crossing in the Mill area that needs to be replaced, and will be. Mr. Pace also stated that there would be two new taps installed. Once the new lines are in, the sewers will be reversed and it will take care of all of the I & I problems. Mr. Orvin asked Mr. Pace if a new connection was going to be tied into Renewable Water Resources' system. Mr. Pace responded that technically there would be no new connection. Mr. Orvin asked for the time frame of the Mill Hill Project. Mr. Pace stated that Taylors is in negotiation with the State Revolving Fund and the Department of Health and Environmental Control and that when the funding is received plans will start with the projection in the summer of 2015 and will take roughly one year. Mr. Pace stated that there are plans to talk to Greenville County regarding placing a walk bridge in the Mill Hill area. Mr. Orvin asked what is the current amount of I & I coming out of the system in the Mill Hill area. Director Bartow diverted to TV Crew Leader Cantrell. TV Crew Leader Cantrell stated that he did not know exactly how much I & I was coming out of that system but estimated about an inch and a half on a daily basis in dry weather. Mr. Orvin suggested that Taylors flow monitor that specific area in order to have pre-flow monitoring data to compare to the post flow monitoring data. TV Crew Leader Cantrell stated to Mr. Orvin that he was currently flow monitoring that area with a flow monitor. Mr. Pace stated that there will be one critical tie in that comes right before it crosses the river that needs to be maintained. Mr. Orvin stated that Engineering at Renewable Water Resources could address that issue. Chairman Rea asked if there were any more questions regarding the Mill Hill Project. With no further questions, Chairman Rea moved to the last agenda item.

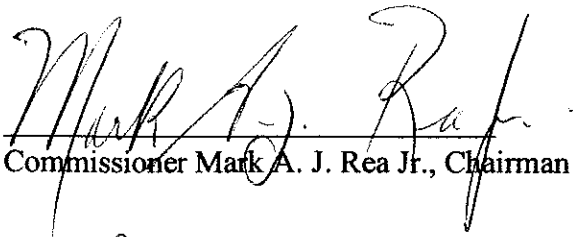
Chairman Rea then recognized Administrative Assistants Shehan and Jenkins to discuss Renewable Water Resources new account fee research. Administrative Assistant Shehan stated that she and Ms. Jenkins are currently doing permit verification and would like to be able to see who is and is not tied on to sewer. Administrative Assistant Shehan and Jenkins then stated some problems they encounter when researching Renewable Water Resources new account fees. Voided permits, older permits, water bill issues, double sold permits, untimely responses from Renewable Water Resources, and an electronic new account fee research option were discussed. Ms. Stacey Flax suggested that Taylors track what permits they void in a spreadsheet. Administrative Assistant Shehan asked Ms. Stacey Flax if Renewable Water Resources does anything like an updated permit like Taylors. Ms. Stacey Flax stated that it depends on the situation. If a new account fee has already been paid, the resident will need to come to Renewable Water Resources to receive an exemption. The exemption cannot be mailed or emailed and can take up to 48 hours to be issued. Director Bartow stated that if Taylors has a copy of the Renewable Water Resources new account fee that has already been paid, Taylors will make a copy of it and give it to the customer along with their updated Taylors permit. Director Bartow asked if an exemption will still be issued if Taylors does not have a copy of the new account fee. Ms. Stacey Flax stated that research has to be done to see if the customer qualifies for an exemption first. Ms. Stacey Flax also added that if the customer qualifies for an exemption they will be given an exemption; however, if the customer does not qualify for the exemption, they are subject to the new account fee. Mr. Orvin stated, in regards to older permits, that if the customer is already tied on, then an exemption would be issued and if they are not tied on, they would be subject to the new account fee. Vice Chairman/Secretary Wavle held a brief discussion with Mr. Orvin regarding the time limit there was for a resident to purchase a new account fee from Renewable Water Resources. Ms. Stacey Flax stated that Renewable Water Resources has access to Greenville Water's system and suggested that Taylors refer customers who have questions concerning their water bills to Renewable Water Resources. Administrative Assistant Shehan asked Ms. Stacey Flax if Taylors should tell customers who come in and need an exemption to contact Renewable Water Resources and that it could take up to 48 hours. Ms. Stacey Flax stated yes that was correct; however, if the customer has a question regarding new account fee research, that it could take up to 24 hours in order to do the research to answer their question(s). Administrative Assistant Shehan and Ms. Stacey Flax then briefly discussed untimely responses to Renewable Water Resources new account fee research. Ms. Stacey Flax then suggested that Taylors can always contact her when they cannot get a timely response from any of Renewable Water Resources' Customer Service Representatives. Administrative Assistant Jenkins asked Ms. Stacey Flax how Taylors could tunnel in to Renewable Water Resources' file transfer protocol site in order to be able to conduct electronic new account fee research. Ms. Stacey Flax stated that Renewable Water Resources has tried to come up with a way for Districts to look through Renewable Water Resources' files. Ms. Stacey Flax suggested that Taylors contact Parker Sewer District who recently switched from a paper to an electronic permitting system. Mr. Orvin suggested that Taylors and Renewable Water Resources get together to implement a standard approach to an electronic new account fee research system. Director Bartow asked Administrative Assistants Shehan and Jenkins if there was anything else they would like to discuss with the Board and Renewable Water Resources. There were no further

questions or concerns. Chairman Rea thanked Renewable Water Resources for their presence and time.

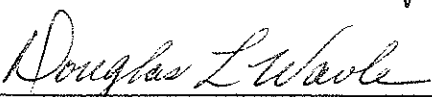
Chairman Rea recognized Mr. Orvin for an off the agenda item he desired to discuss. Mr. Orvin then held a brief discussion on a request from the City of Greer to do some annexations. Mr. Orvin then asked Taylors if there was anywhere right outside of their District where they were thinking about annexing. Vice Chairman/Secretary Wavle stated that Taylors does not have the power to annex. Director Bartow stated that Taylors has to go through lawyers to annex and that Taylors' annexation process is different from Renewable Water Resources' annexation process. Mr. Orvin then stated for Taylors not to contract outside of the District. Chairman Rea thanked Mr. Orvin for his discussion and asked if there was any further business from Renewable Water Resources.

Mr. Wright then held a brief discussion on Renewable Water Resources' conversations with Director Bartow regarding eliminating the two Peppertree pump stations. Mr. Wright stated that he would send some plans to Director Bartow to view.

There being no further business, Treasurer Bowen made a motion to adjourn the meeting. Vice Chairman/Secretary Wavle seconded the motion. The motion carried unanimously and the meeting was adjourned at 3:38pm.


Commissioner Mark A. J. Rea Jr., Chairman

3-10-2015
Date Minutes Approved


Commissioner Douglas L. Wavle, Vice Chairman/Secretary


Commissioner Paul Bowen, Treasurer