

**MINUTES  
TAYLORS FIRE & SEWER DISTRICT  
REGULAR MONTHLY MEETING  
SEPTEMBER 15, 2015**

The regular monthly meeting of the Board of Commissioners was held at the District Office in the Board Room, 3335 Wade Hampton Blvd., Taylors, South Carolina at 4:30 pm.

**BOARD MEMBERS PRESENT**

Mark A. J. Rea Jr., Commission Chairman  
Douglas L. Wavle, Commission Vice Chairman/Secretary  
Paul Bowen, Commission Treasurer

**STAFF PRESENT**

Bobby Baker, Fire Chief	Alex Bezzubets, Firefighter
Samantha Bartow, Director of Sewer Services	Jacob Bors, Firefighter
Bobby Van Pelt, Assistant Fire Chief	Jon Michael Frost, Firefighter
James Baker, Fire Marshal	Cale Hensley, Firefighter
William "Red" Ables, Operations Coordinator	Justin Longino, Firefighter
Gary Cantrell, TV Crew Leader	Justin McGill, Firefighter
John Coble, Mechanic	Ronnie Myers II, Firefighter
Stephanie Hackler, Bookkeeper	Haeden Secor, Firefighter
Mitchell Merrell, Cleaning Crew Leader	Zachary Silvernail, Firefighter
Chris Powell, Construction Crew Leader	Matthew Trotter, Firefighter
Mike Townsend, Right-of-Way Crew Leader	David Wirnsberger, Lieutenant
Terry Sullivan, Lieutenant	

**OTHERS PRESENT:**

Jamie Daniel (A.T. LOCKE), Richard Pace (WRW, Inc.), Tina Smerdon (A.T. LOCKE), Scott Taylor (A.T. LOCKE), Seth Vaughn (ISO)

The meeting was called to order by Chairman Rea at 4:30 pm. Chairman Rea stated that the media outlets who requested notification of this monthly meeting were notified via door posting, email, website, Facebook, and Twitter.

Chairman Rea presented the minutes from the Regular Scheduled Meeting held on July 14, 2015 at 4:30 pm. Vice Chairman/Secretary Wavle made a motion to accept the minutes as written. Treasurer Bowen seconded the motion. The motion carried unanimously.

Chairman Rea recognized Fire Chief Baker in order to introduce a guest who would be speaking as part of the Fire Department Reports. Fire Chief Baker recognized Seth Vaughn with ISO. Mr. Vaughn stated that he was in attendance to congratulate the District on becoming a Class 1 Fire Department. The rating will be in effect on December 1, 2015. Mr. Vaughn stated that there are 47,000 publications across the United States and less than 200 are Class 1. The Board thanked Mr. Vaughn for taking the time to deliver the news in person. Chairman Rea stated that he is very proud of the District and all the employees. Fire Chief Baker thanked Assistant Fire Chief Van Pelt, Fire Marshal Baker and all three Battalions for their help in making this possible. Vice Chairman/Secretary Wavle stated that the hard work and training of our employees is what makes the District what it is today. Vice Chairman/Secretary Wavle stated it is a privilege to serve on the Board of Commissioners for Taylors

Fire and Sewer District due to the leadership and employees. Fire Chief Baker thanked Assistant Fire Chief Van Pelt and all the Battalion Chiefs on their diligence in training. He stated that in regards to the ISO ranking where training is concerned, out of 9 possible points, Taylors received an 8.96.

Chairman Rea recognized Director Bartow for the Sewer Reports. Director Bartow stated in the absence of GIS Analyst King, Director Bartow would be presenting the GIS report as written and attached. Director Bartow asked if there were any questions concerning GIS Analyst King's report. Chairman Rea asked if the Taylors Town Square Meetings were only during the day. Director Bartow replied that they alternate the times. They do have some during business hours and some in the evenings. She directed Chairman Rea to their website in order to obtain the schedule. There were no more questions concerning GIS Analyst King's report.

Director Bartow presented her report as written and attached. She presented the Permit Fees for the month of July and August 2015. Director Bartow reviewed the Work Order and Service Request summaries for July and August 2015. Director Bartow noted that the Service Request summary was 12 pages due to the SC811 calls. She also stated that she attached a Cost Analysis Summary of the SC811 tickets for July and August 2015 as requested by Vice Chairman/Secretary Wavle. Director Bartow stated that she is seeing a decline. She summarized that for July the District will be charged for 288 tickets although we only received 279. For August, we will be billed 293 although we only received 277. She explained that the difference between the actual tickets and the tickets they are charging for is if we get an additional text due to an emergency. In those instances, we actually pay twice for the same ticket. Director Bartow stated these numbers are approximate. She reported that for the month of July, it cost the District \$4,205.24 in Labor, Equipment, and Material. This breaks down to approximately \$15.13 versus the \$0.82 it is supposed to cost. For August, it cost the District \$3,791.46 which equates to approximately \$13.69 a ticket. Vice Chairman/Secretary Wavle asked for clarification on the emergency resend. Director Bartow deferred to TV Crew Leader Cantrell. TV Crew Leader Cantrell responded that he received the original ticket and then shortly thereafter, it was resent. Chairman Rea asked what qualifies a dig to require SC811 and Director Bartow responded that if the person digging is using anything mechanical, they must call SC811. Director Bartow continued with her report stating that she had been out on medical leave from July 20, 2015 to August 16, 2015. Director Bartow reported that she along with several others have been working with ReWa to discuss problem areas in Taylors. ReWa is requiring Taylors to do a special I&I report for any new subdivision that decides to develop in Taylors. From what has been explained, if the subdivision comes in asking for 100,000 gallons per day, Taylors has to show where we have removed that much I&I out of our line. She deferred to Taylors' Engineer Richard Pace with WRW, Inc. Mr. Pace stated that he gathered from the report that the number of gallons of I&I removed from our lines would be "banked". Mr. Pace stated that the problem in the line is due to a 90 degree turn in the line instead of the flow per say however, ReWa will not take ownership. After a lengthy discussion, Director Bartow stated that she will be researching the matter more to get a better understanding of what will be required. Director Bartow reported that she along with other District employees had a meeting with a developer who requests to remain anonymous. The developer has asked to petition into Taylors Fire and Sewer District. Director Bartow stated that the petition is in the Commission packet and if the Board approves the petition, it must be signed in order to be recorded with the County. Vice Chairman/Secretary Wavle asked if the property in question bordered the District and what the purpose would be served for this business to come from outside our District. Director Bartow responded that the property is not outside our District. She stated that he has 250 feet within another

District and everything in that property is Sewer and the other District is getting half the tax money on sewer and fire because they have that first 250 feet in their District. Vice Chairman/Secretary Wavle clarified that the initial 250 feet of the property is in the other District but our Sewer lines run on the back side of the property. Mr. Pace noted that in this particular case, due to the 250 feet being in another District, this subdivision would be half in our Fire District and half in another. Should we agree to allow the developer's request, the entire subdivision would be within our District. Vice Chairman/Secretary Wavle made a motion to sign, accept, and proceed with the petition. Treasurer Bowen seconded the motion. The motion carried unanimously. Director Bartow continued with her report. Director Bartow reported that she and TV Crew Leader Cantrell had a conference call with Pipelogix Public Relations writer to talk about a case study they wanted to do on Taylors. Director Bartow said this is good publicity for our District. She stated she provided the article within their packet that was generated from the two hour phone interview. It has been submitted to Municipal Sewer and Water for the December publication. She stated she will keep the Board informed of whether or not it will be published. Director Bartow reported that she had received a phone call from our local DHEC rep notifying her that Taylors has been selected to do an inspection of our collection system. Matt Raven with DHEC provided the inspection forms which have also been included in the meeting packet. The inspection is scheduled to start on October 9, 2015. Director Bartow deferred to Mr. Pace to update the Board on the Edwards Road Bridge project. Mr. Pace stated that they have had several meetings. ReWa is working on a solution for their line. We have two lines attached to it. It will be a pretty significant job. They are hoping to have it completed within 6 months. Director Bartow then updated the Board on the progress of the Mill Hill Project stating that once the bid process starts, we will be having community meetings. Mr. Pace elaborated on the project. Director Bartow asked if there were any questions. With no further questions, Treasurer Bowen made a motion to accept the Sewer Department Reports as written. Vice Chairman/Secretary Wavle seconded the motion. The motion carried unanimously.

Chairman Rea recognized Fire Chief Baker for the Fire Reports. Fire Chief Baker presented his report as written and attached. Fire Chief Baker thanked the entire District, to include the Sewer Department, District employees, and Board for their support in obtaining the ISO Class 1 rating. Fire Chief Baker recognized Assistant Fire Chief Van Pelt for 34 years of service, Lieutenant Hall for 20 years of service, Firefighter McGill for 6 years of service, Battalion Chief Blackwell for 27 years of service, Firefighter Rollins for 5 years of service, Mechanic Coble for 9 years of service, Lieutenant Buckhout for 21 years of service, Firefighter Traynham for 2 years of service, and Firefighter Silvernail for 1 year of service. Chief Baker continued with his report. He updated the Board on the criminal prosecution of the suspect in the East Lee Road structure fire and provided the news article within their meeting packets. He reported on a station and vehicle accident that occurred at Station #3. Engine #6 was pulling out of Station #3 when the bay door started to come down and hit the top of the truck. Chief Baker then reviewed the incident response report and the fire fatalities report. Fire Chief Baker recognized Assistant Fire Chief Van Pelt for a job well done. Taylors Fire and Sewer District is ranked 10<sup>th</sup> in the state for quickest response times. Fire Chief Baker summarized the Incident Response and Fire Fatalities Reports for the months of July and August 2015. Fire Chief Baker announced that flu shots are scheduled for September 23<sup>rd</sup> and 24<sup>th</sup>. Fire Chief Baker asked if there were any questions. There were no questions.

Chairman Rea recognized Assistant Fire Chief Van Pelt for his report. Assistant Fire Chief Van Pelt presented his report as written and attached. He reviewed the training, meetings, and Fire

Investigations for the months of July and August 2015. Assistant Fire Chief Van Pelt reported that Prince of Peace sent a thank you to Lieutenant Dixon and Sergeant Hughes for doing their annual CPR refresher before school started. Assistant Fire Chief Van Pelt thanked Operations Coordinator Ables and his crew for cutting the grass at the tower and working on the confined space props. Vice Chairman/Secretary Wavle asked whether or not we are running automatic aid with Greer. Fire Chief Baker responded not at this time, but they have held meetings. Assistant Fire Chief Van Pelt asked if there were any questions. There were no questions.

Chairman Rea recognized Fire Marshal Baker for his report. Fire Marshal Baker presented his report as written and attached. He reviewed the inspections, training/meetings, and fire prevention measures for the month of July and August 2015. Fire Marshal Baker added that October 4<sup>th</sup> through the 10<sup>th</sup> is fire prevention week. He reported that Taylors Fire Department along with several other neighboring Fire Departments will participate in an exhibit on Friday, October 9, 2015. He invited anyone who was able to attend to come out and see the demonstrations. Taylors Fire Department assisted five families with providing and/or installing eight smoke alarms during the month of September. Vice Chairman/Secretary Wavle asked Fire Marshal Baker how much time lapses between the initial inspection and the re-inspection. Fire Marshal Baker responded that it depends on the circumstances. Vice Chairman/Secretary Wavle told Fire Marshal Baker that he appreciates his service and the way he deals with those that are not in compliance. There being no further questions or comments, Vice Chairman/Secretary Wavle made a motion to accept the Fire Department Reports as written. Treasurer Bowen seconded the motion. The motion carried unanimously.

Chairman Rea recognized Mr. Scott Taylor for the Financial Reports. Mr. Taylor took a moment to update the Board on GASB 68, Accounting and Financial Reporting for Pensions, and how it will affect the District. Mr. Taylor then reviewed the Financial Reports as written and attached. In regards to Greenville County Property Tax rollback, our tax base did not change. Mr. Taylor asked if there were any questions. There were none. There being no further discussion, Vice Chairman/Secretary Wavle moved to accept the Financial Reports as presented. Treasurer Bowen seconded the motion. The motion carried unanimously.

There was no old business to discuss.

Chairman Rea asked was there any new business to discuss. Vice Chairman/Secretary Wavle stated he wanted to discuss the upcoming SPD Conference. In reference to their Agenda, Vice Chairman/Secretary Wavle felt that they would not be presenting anything new from previous years. He felt as though he would not gain anything from attending the conference and sitting in on classes that he has already attended. After a lengthy discussion concerning the Conference agenda, Vice Chairman/Secretary Wavle requested his reservation be canceled.

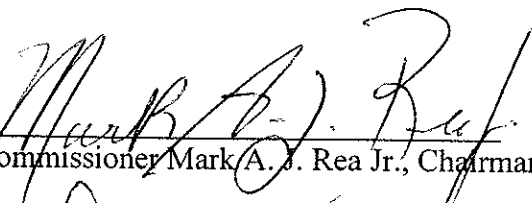
Treasurer Bowen moved to go into Executive Session for discussion of employment, appointment, compensations, promotion, demotion, discipline, or release of an employee and to receive legal advice where legal advice relates to pending, threatened, or potential claim or other matters covered by the attorney-client privilege, settlement of legal claims, or the position of the District in other adversary situations involving the assertion against the District agency of a claim. Vice Chairman/Secretary Wavle seconded the motion. The motion carried unanimously. They entered Executive Session at 6:14 pm.

Vice Chairman/Secretary Wavle excused himself during the executive session in order to attend a previously scheduled engagement. Chairman Rea and Treasurer Bowen maintained the quorum. In the absence of Vice Chairman/Secretary Wavle, Chairman Rea moved, seconded by Treasurer Bowen to exit Executive Session. The motion carried unanimously. They exited Executive Session at 7:12 pm.

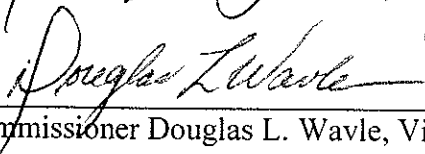
Treasurer Bowen made a motion to allow the Department Heads to shop supplemental life insurance not to exceed the quote provided by Humana. Chairman Rea seconded the motion. The motion carried unanimously.

Chairman Rea asked if there were any announcements.

There being no further business, Treasurer Bowen made a motion to adjourn the meeting. Chairman Rea seconded the motion. The motion carried unanimously and the meeting was adjourned at 7:14 pm.

  
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Commissioner Mark A. J. Rea Jr., Chairman

10-13-2015  
Date Minutes Approved

  
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Commissioner Douglas L. Wavle, Vice Chairman/Secretary

  
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Commissioner Paul Bowen, Treasurer

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