

**MINUTES  
TAYLORS FIRE & SEWER DISTRICT  
REGULAR MONTHLY MEETING  
NOVEMBER 10, 2015**

The regular monthly meeting of the Board of Commissioners was held at the District Office in the Board Room, 3335 Wade Hampton Blvd., Taylors, South Carolina at 4:31 pm.

**BOARD MEMBERS PRESENT**

Mark A. J. Rea Jr., Commission Chairman  
Douglas L. Wavle, Commission Vice Chairman/Secretary  
Paul Bowen, Commission Treasurer

**STAFF PRESENT**

Bobby Baker, Fire Chief	
Samantha Bartow, Director of Sewer Services	Stephanie Hackler, Bookkeeper
Bobby Van Pelt, Assistant Fire Chief	Mitchell Merrell, Cleaning Crew Leader
Jake Duncan, I&I Technician	Chris Powell, Construction Crew Leader
Gary Cantrell, TV Crew Leader	

**OTHERS PRESENT:**

Tim Anderson (SK Builders), David Babb, Stacey Bevill (Ask and Receive Web Design and Hosting), Michael Burns (Greenville News), Jamie Daniel (A.T. LOCKE), Dan Hamilton (SC House Representative), Tim Kalliainen (SK Builders), William Rigg, Tina Smerdon (A.T. LOCKE), Tracy Wactor (Elliot Davis)

The meeting was called to order by Chairman Rea at 4:31 pm. Chairman Rea stated that the media outlets who requested notification of this monthly meeting were notified via door posting, email, website, Facebook, and Twitter.

Chairman Rea presented the minutes from the Regular Scheduled Meeting held on October 13, 2015 at 4:30 pm. Vice Chairman/Secretary Wavle made a motion to accept the minutes as written. Treasurer Bowen seconded the motion. The motion carried unanimously.

Chairman Rea recognized Ms. Tracy Wactor from Elliot Davis to present the findings of the audit. Ms. Wactor stated that they are the District's Auditors, independent of Taylors Fire and Sewer District, and that she was pleased to announce that the audit was complete and that they have issued an unqualified opinion stating that our financial statements were presented in accordance with generally accepted accounting principles. Ms. Wactor stated that the Commission Board has been presented with a draft of the audit and that the final audit will be available pending final review. Ms. Wactor stated she is pleased to report that they were presenting a clean or unmodified opinion. Ms. Wactor gave the Commission Board a brief overview of the layout of the audit and highlighted the pertinent information. She stated that they did not have any issues or find any evidence of fraud. Ms. Wactor thanked the Commission and the Staff of both Taylors Fire and Sewer District and A.T. LOCKE for the assistance given them during the audit. Chairman Rea thanked Ms. Wactor and her staff for a job well done on preparing the audit. Treasurer Bowen made a motion to accept the preliminary draft audit provided no changes are made with the understanding that the final audit would be forthcoming in the following days. Vice Chairman/Secretary Wavle seconded the motion. The motion carried unanimously.

Chairman Rea recognized Director Bartow for the Sewer Reports. Director Bartow stated in the absence of GIS Analyst King, Director Bartow would be presenting the GIS report as written and attached. She detailed the various projects that GIS Analyst King has been working on as well as summarized the meetings she has attended. Director Bartow asked if there were any questions concerning GIS Analyst King's report. There were no further questions or comments concerning the GIS report.

Director Bartow presented her report as written and attached. She presented the Permit Fees for the month of October 2015. Director Bartow reviewed the Work Order and Service Request summaries for October 2015. She also stated that she attached the Cost Analysis Summary of the SC811 tickets for October 2015 as requested by Vice Chairman/Secretary Wavle and asked if there were any questions concerning that report. Director Bartow stated that she has met with Shaw Resources, a developer, that has petitioned to be in the Taylors Fire and Sewer District. She stated that if the Board approves, then they should sign the signature page of the petition that is attached to their packets. Vice Chairman/Secretary Wavle then asked Director Bartow of the exact location of the property that is being petitioned to be in the District by Shaw Resources. Director Bartow stated that the property is located off of Highway 290 and Harnitha Lane. Vice Chairman/Secretary Wavle made a motion to accept the petition into the Taylors Fire and Sewer from Shaw Resources. Treasurer Bowen seconded the motion. The motion carried unanimously. Director Bartow recognized the Sewer Department's newest employee, Jacob "Jake" Duncan, who will be filling the position of I&I Technician. Director Bartow updated the Board on SCDOT's plans of the Edwards Road Bridge Project and its projected start date in April of 2016. Director Bartow asked if there were any questions. Chairman Rea asked if Taylors and Renewable Water Resources had come to a consensus regarding new development in the Taylors Fire and Sewer District service area after the meeting with Renewable Water Resources' Commissioner J.D. Martin. Vice Chairman/Secretary Wavle answered by stating that possible solutions were discussed that were not agreed upon. Vice Chairman/Secretary Wavle stated that there was only the verbal agreement of ReWa Commissioner Martin pushing for a possible solution that will be favorable to the Taylors District and Taylors submitting an I&I reduction plan as soon as possible. Chairman Rea asked if there were any other questions for the Sewer Reports. Vice Chairman/Secretary Wavle then asked Director Bartow if the DHEC report he had in his packet was the final DHEC audit report. Director Bartow stated that the report was not the final audit and that the report that was in his packet was first viewed by Taylors in a previous meeting at Greenville County where the report was going to be utilized for the purpose of notes by DHEC representative Matt Raven. With there being no further questions, Vice Chairman/Secretary Wavle made a motion to accept the Sewer Department Reports as written. Treasurer Bowen seconded the motion. The motion carried unanimously.

Chairman Rea recognized Fire Chief Baker for the Fire Reports. Fire Chief Baker presented his report as written and attached. Fire Chief Baker announced A-Shift's newest firefighter, Brad Guin, who was hired on October 27, 2015. He then recognized Firefighter Williams for 3 years of service, Lieutenant Wirmsberger for 23 years of service, Firefighter Pronk for 3 years of service, Lieutenant Jennings for 8 years of service, Sergeant Jameson for 11 years of service, and Firefighter Radzak for 8 years of service. Fire Chief Baker then introduced the District's new Chaplain, William Rigg. Fire Chief Baker then summarized the Incident Response and Fire Fatalities Reports for the month of October 2015. Fire Chief Baker asked if there were any questions. There were no questions.

Chairman Rea recognized Assistant Fire Chief Van Pelt for his report. Assistant Fire Chief Van Pelt presented his report as written and attached. He reviewed the training, meetings, and Fire Investigations for the month of October 2015. Assistant Fire Chief Van Pelt announced that Sergeant and Lieutenant testing would be on November 20, 2015. He stated that both positions will be appointed by Chief Baker and himself and will be announced before the Christmas Dinner on December 5, 2015. Assistant Fire Chief Van Pelt also stated that the Fire Department had been turned down for both requests for the Assistance to the Firefighters Grant, but the Department will re-apply in 2016. Assistant Fire Chief Van Pelt asked if there were any questions. There were no questions.

In the absence of Fire Marshal Baker, Chairman Rea recognized Assistant Fire Chief Van Pelt for Fire Marshal Baker's report. Assistant Fire Chief Van Pelt presented Fire Marshal Baker's report as written and attached. He reviewed the inspections, training/meetings, and fire prevention measures for the month of October 2015. Taylors Fire Department assisted 4 families with providing and/or installing 7 smoke alarms during the month of October. Assistant Fire Chief Van Pelt Baker stated that Taylors Fire Department held 17 Fire Prevention Programs throughout the District in October. Assistant Fire Chief Van Pelt thanked everyone at the Department for their hard work in spreading the Fire Prevention message on behalf of Fire Marshal Baker. Assistant Fire Chief Van Pelt asked if there were any questions or comments. With no questions or comments, Vice Chairman/Secretary Wavle made a motion to accept the Fire Department Reports as written. Treasurer Bowen seconded the motion. The motion carried unanimously.

Chairman Rea recognized Mrs. Jaime Daniel for the Financial Reports. Mrs. Daniel reviewed the Financial Reports as written and attached. Mrs. Daniel asked if there were any questions. There were none. There being no further discussion, Vice Chairman/Secretary Wavle moved to accept the Financial Reports as presented. Treasurer Bowen seconded the motion. The motion carried unanimously.

There was no old business to discuss.

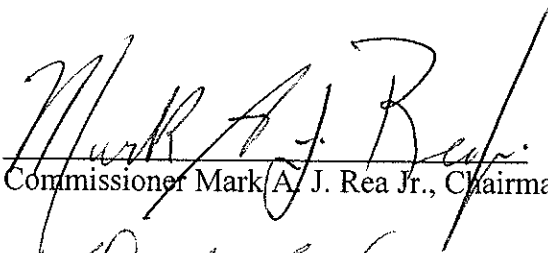
There was no new business to discuss.


Chairman Rea recognized Timothy Kalliainen with SK Builders for his public comment on the Creekside Subdivision. Mr. Kalliainen stated that he was attempting to obtain his Permit to Construction for the Creekside Subdivision. Mr. Kalliainen asked how long would it take before the I&I situation was resolved and did the Sewer Department have any specifics on the amount of I&I reduction. The Board, Director Bartow, and Mr. Kalliainen held a brief discussion on the Taylors I&I issue and the desired construction for the Creekside Subdivision. Chairman Rea stated that the amount of information that has recently been required of Taylors is extensive and could take a while to measure and report. Director Bartow stated that we are moving as fast as we can, our Contractor is working on the I&I reduction report, and that there is no guarantee that Renewable Water Resources will accept the report; however, our Contractor is currently working on the report. Chairman Rea thanked Mr. Kalliainen for coming to the Taylors Fire and Sewer District to develop and ensured him that Director Bartow and the Board would keep him informed as soon as they hear from Renewable Water Resources. Chairman Rea asked if Mr. Kalliainen if he had any more questions or comments. There were none.


Chairman Rea asked if there were any announcements. Fire Chief Baker announced that Grayson Bartow is in the Spartanburg Rookie School for firefighting at the Spartanburg Emergency Services Academy for the next 32 weeks until May 2016. Chairman Rea stated that he was proud of Grayson and that Grayson doing well is a direct reflection on how well the entire District is doing.

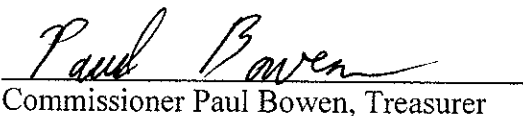
Director Bartow announced that today, was Bookkeeper Hackler's birthday. The District wished her a Happy Birthday.

There being no further business, Treasurer Bowen made a motion to adjourn the meeting. Vice Chairman/Secretary Wavle seconded the motion. The motion carried unanimously and the meeting was adjourned at 6:09 pm.

  
Commissioner Mark A. J. Rea Jr., Chairman

1-12-2016   
Date Minutes Approved

  
Commissioner Douglas L. Wavle, Vice Chairman/Secretary

  
Commissioner Paul Bowen, Treasurer